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**40th Annual Oktoberfest Competition  
September 19<sup>th</sup>-22<sup>th</sup> 2024**

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**Cottonwood Heights FSC  
7500 S 2700 E, Cottonwood Heights, Utah**

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*A \$20 early-bird discount will be automatically applied to all participants who register before August 6, 2024 at 11:59pm MDT*

*Professional videotaping provided by Quick Silver Shots and is included in the registration fee.*

## **I. COMPETITION OVERVIEW**

Oktoberfest will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rulebook](#), and/or current Compete USA handbook as well as any pertinent updates that have been posted on the U.S. Figure Skating [website](#).

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules.

Skaters must be a currently registered member of a U.S. Figure Skating member club, Learn to Skate USA® member, a collegiate club or who is an individual member in accordance with the current rulebook. For non-U.S. citizens, please refer to the [rulebook](#) for more information.

## **II. ELIGIBILITY**

### **Singles: Excel and Well-Balanced Events:**

- Skaters must meet at least the minimum singles test requirements for the event's level. A skater's singles test level may be higher than the minimum requirement.
  - o Skate Up: skaters may skate up one level higher than their minimum test requirement allows.
- Skaters may not register for an event level lower than allowed by their competitive floor. An athlete's competitive floor is set by one of the following scenarios:
  - o If an athlete has a paid EMS series application for the NQS series, the event level registered for in the most recent NQS will become the lowest level they may compete at in any U.S. Figure Skating sanctioned event.
  - o If an athlete has a paid EMS series application for the Excel Series, the event level registered for in the most recent Excel series will become the lowest level they may compete in any Excel event. For Well-Balanced and Specialty events the skater will be permitted to register at one level lower than the "floor" set by their excel series entry.
  - o If an athlete has never had a paid EMS series application in the NQS or Excel series, the athlete may select their level based on their goals and technical skills as long as the minimum test requirements are met.
- Skaters are not permitted to enter an Excel free skate and a Well-Balanced free skate event at the same competition (example: Juvenile Girls Free Skate and Juvenile Girls Excel Free Skate). However, they are permitted to enter an Excel and a Well-Balanced event of different types such as a short program (if stand-alone event option), specialty or showcase events (example: Intermediate Women Short Program and Intermediate Women Excel Free Skate).
- For more details about establishing event levels, refer to information sheet [HERE](#) or email [events@usfigureskating.org](mailto:events@usfigureskating.org).

### **All other singles and partner events (such as Adults, Pairs, Ice Dance):**

- Skaters must meet the minimum test requirements for the events level, but not exceed the maximum permissible test requirement.

**Age restrictions/requirements:** Singles free skate events (well-balanced program) have the following requirements:

Juvenile: Girls – 12 years or younger; Boys – 13 years or younger  
Open Juvenile: Women – 13 years or older; Men – 14 years or older  
Intermediate must be under the age of 18  
Adults must be 21 years or older

Skaters entering preliminary and lower events will be divided as closely as possible by age should the number of entries warrant more than one group.

All age classes may be divided or combined depending on the number of entries and at the discretion of the chief referee and/or the competition committee.



**EVENTS OFFERED:**

- U.S. Figure Skating Program Requirements: [usfigureskating.org](https://usfigureskating.org) --> Skate --> Compete -> [Program Requirements](#)
- Compete USA Program Requirements: [learntoskateusa.com/competeusa](https://learntoskateusa.com/competeusa)

On the program requirements page linked above, competitions that fall within the date range beside the program requirements must use those requirements.

<b>SINGLES</b>	<b>JUDGIN G</b>	<b>1<sup>st</sup> Event Price</b>	<b>2<sup>nd</sup> Event</b>	<b>3rd Event</b>
Excel Free Skate: Pre-pre through Senior	<i>IJS</i>	155	95	75
Well Balanced Short Program: Juv through Senior	<i>IJS</i>	155	95	75
Well Balanced Free Skate: Pre-pre through Senior	<i>IJS</i>	155	95	75
Adult Free Skate: Adult Pre-Bronze – Master Jr/Sr	<i>IJS</i>	155	95	75
<b>SHOWCASE</b>	<b>JUDGIN G</b>	<b>1<sup>st</sup> Event Price</b>	<b>2<sup>nd</sup> Event Price</b>	
Emotional Performance: All Levels	<i>CJS</i>	125	75	65
Choreographic Artistry: All Levels	<i>CJS</i>	125	75	65
Lyrical Pop: All Levels	<i>CJS</i>	125	75	65
Character Performance: All Levels	<i>CJS</i>	125	75	65
Comedic Impressions: All Levels	<i>CJS</i>	125	75	65
Duets/Trios: All Levels	<i>CJS</i>	<i>65 per skater</i>	-	
Adaptive Individual Showcase	<i>CJS</i>	95	75	65
Adaptive Unified Partner Showcase	<i>CJS</i>	95	75	65
<b>COMPETE USA EVENTS</b>	<b>JUDGIN G</b>	<b>1<sup>st</sup> Event Price</b>	<b>2<sup>nd</sup> Event Price</b>	
Snowplow Sam-Basic 6 Program w/ Music	<i>6.0</i>	125	75	65
Aspire 1-4 Program w/ Music	<i>6.0</i>	125	75	65
Adult 1-6 Program w/ Music	<i>6.0</i>	125	75	65
Adult Free Skate (Beg/High Beg)	<i>6.0</i>	125	75	65
Compete USA - Showcase	<i>6.0</i>	125	75	65
<b>ADAPTIVE</b>	<b>JUDGIN G</b>	<b>1<sup>st</sup> Event Price</b>	<b>2<sup>nd</sup> Event Price</b>	
Special Olympics – Free Skate Program, Pairs & Dance	<i>6.0</i>	95	75	-
<b>HIGH SCHOOL TEAM MANEUVERS</b>	<b>JUDGIN G</b>	<b>1<sup>st</sup> Event Price</b>	<b>2<sup>nd</sup> Event Price</b>	
Beginner Team Maneuvers - Beg, Low, Int, High	<i>6.0</i>	175	-	-

**OUR COMMUNITY:**

U.S. Figure Skating is dedicated to fostering a culture of belonging and community that is

welcoming for all individuals. We are committed to championing diversity, equity and inclusion and understand its value in combating discrimination and challenging inequalities necessary to develop champions both on and off the ice. We are actively working toward developing equitable practices and policies that foster safety and empower all individuals to authentically pursue their unique path in all areas of our sport. We stand firmly on the belief that our members are the most important asset to our organization and that our differences are meaningful and strengthen our sport. We believe that skating is for everyone.

### **NON-DISCRIMINATION:**

U.S. Figure Skating commits in policy, principle and practice to sustain a non-discriminatory approach on and off the ice for all members. We strive to provide equal opportunity for all despite their varied backgrounds, experiences and identities, and want all members to feel valued and respected at every level of organization. U.S. Figure Skating's SkateSafe® Program receives, investigates and addresses allegations of discrimination or harassment throughout its membership and the organization. Please refer to the [SkateSafe® Program Handbook](#) for further definition of harassment, discrimination and abuse.

By attending this event, all participants are willingly committing to upholding U.S. Figure Skating's Code of Ethics (*GR 1.01*) and Code of Conduct (*GR 1.02*), as detailed within the [U.S. Figure Skating Rulebook](#).

To report a concern of discrimination or harassment to U.S. Figure Skating, please visit [www.USFigureSkating.org/SkateSafe](http://www.USFigureSkating.org/SkateSafe) or email [SkateSafe@USFigureSkating.org](mailto:SkateSafe@USFigureSkating.org).

### **COMPLIANCE:**

#### **COACHES**

To be an eligible coach at a non-qualifying competition, coaches must meet the applicable compliance requirements and verified by U.S. Figure Skating. Coach compliance falls into two categories, Coach Compliance (includes choreographers) and Learn to Skate USA® Instructor Compliance. Details regarding compliance requirements can be found [HERE](#). All compliance requirements must be met at the time of check-in to access the competition, no exceptions.

Coaches of foreign athletes: If you are a coach of a foreign athlete only, you are not subject to U.S. Figure Skating coach compliance and will only be asked to provide a letter of good standing for the federation your athlete represents.

#### **TEAM SERVICE PERSONNEL**

Teams are permitted a maximum of two team service personnel. Team service personnel must have a current U.S. Figure Skating membership, a green lighted background check and completed SafeSport™ Training. All compliance requirements must be met at the time of check-in to access the competition, no exceptions. Team service personnel is defined as those indicated as a team manager and/or team service personnel planning to attend the competition with the team.

#### **MANDATORY ATHLETES**

Athletes age 18+ as of the competition start date who will be competing on a team (i.e., synchro, ice dance, pairs, shadow dance, theatre, etc.) with at least one Minor Athlete must complete SafeSport™ Training. \*

Minor athletes who turn 18 mid-season are encouraged to seek parental consent to take the online SafeSport™ Training early to avoid any disruptions in their ability to participate as the training is required upon turning 18. The athlete will not be compliant until they have completed the training and their Members Only portal reflects completion. Please email [skatesafe@usfigureskating.org](mailto:skatesafe@usfigureskating.org) for instructions or questions regarding parental consent.

### **III. REGISTRATION INFORMATION**

#### **ENTRIES:**

Entries will only be accepted online via Entryeeze. Online registration closes Aug 15, 2024 at 11:59 PM MDT, or once the maximum number of entries is reached. **Oktoberfest registration often reaches the maximum entries cap and closes early.** Plan accordingly. Skaters wishing to register for the competition will need their U.S. Figure Skating member number. Late entries will only be allowed at the referee and LOC's discretion. Once the schedule has been published, no changes will be made for late entries or event changes. Event change fees and late registration fees must be paid prior to the changes being made.

#### **High School TEAM EVENTS:**

Only one team member will complete registration for the team. During the registration process, you will be asked to identify your teammates and verify their test information. **The registered partner will be responsible for managing all aspects of the competition for the team including music/PPC upload, etc.** No practice ice will be provided for Team Maneuvers.

HIGH SCHOOL TEAM MANEUVERS: 1. Team maneuver events consist of teams of at least 2 high school aged athletes (any mix of male and female) with no one skater performing more than half of the total number of elements. Note: ➤ Teams must attempt all 3 listed elements in each category: There are a total of 12 elements, and only 6 may be performed by one skater. 2. Each high school may enter only one team in each competitive level. 3. An athlete may compete for only one team. Athletes may "skate up" one level, but they may not compete on a team at a lower level than the highest Freeskate and Moves in the Field test they have passed. 4. Teams will have the option to use one retry, per category, per team. Retries must be signaled properly to the event head referee by raising one arm into the air for a retry. More detailed information about Team Maneuvers may be found on [USFS Members Only under High School](#). \*This is not an official High School Team event, but is being provided to mimic a high school team event to give skaters an opportunity to experience and practice.

**TEST CREDIT:** If applying for Test Credit, you must complete the form and pay the fee at the registration desk prior to the start of the event. Any requests made after an event is held is up to the discretion of the accountant.

### **MUSIC SUBMISSION/UPLOAD:**

**DEADLINE is Sept 4, 2024 11:59pm MDT. Late fee of \$50.00 per event.** All competition music must be electronically submitted via Entryeze no later than Sept 4, 2024, 11:59PM MDT. After this date, skaters will be locked out of this feature and subject to a **\$50 late fee**. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. **Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite and participating in the competition.**

All music must meet the following criteria. If you have questions about what format you have, please contact your coach and get a new version of your music that meets the criteria listed below.

### **MUSIC CRITERIA:**

- File Format: MP3
- Bit Rate: 192 kbps or higher and Sample Rate: 44,100 kHz
  - This will be verified by the music chair and they may request you upload a corrected file.
  - Leaders and trailers (the silence or "dead space" before and after the actual start and end of the program music) may not exceed two (2) seconds. We prefer that there be NO leaders or trailers at all. Excessive leaders and trailers may disrupt the playing of the music during competition.

Competitors must also have available a backup copy of their competition music on a cell phone and it must be immediately available rinkside whenever the skater competes. If the phone does not have the standard round headset connector, an appropriate adapter, such as an Apple Lightning connector or Samsung USB-C adapter is required to be attached. The phone should be presented to the music person with the file ready to play, phone in airplane mode and volume turned to maximum.

### **PLANNED PROGRAM CONTENT (PPC) SUBMISSION/UPLOAD – FOR IJS EVENTS ONLY:**

**DEADLINE is Sept 4, 2024 11:59pm. Late fee of \$50.00 per program.** Skaters in IJS events must complete a Planned Program Content Sheet (PPCS) by 11:59 p.m. on August 31, 2024 to avoid a **\$50.00 late fee**. After this date, skaters will be locked out of this feature in entryeze. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. **Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite and participating in the competition.**

### **REFUND POLICY**

Entry fees will not be refunded after the entry deadline unless no competition exists or the event is canceled. There will be no refunds for medical withdrawals.

**LIABILITY:** U.S. Figure Skating, Learn to Skate USA®, Cottonwood Heights Figure Skating Club and Cottonwood Heights Recreation Center accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

## **IV. COMPETITION DETAILS**

### **FACILITIES:**

The competition will be held on an Olympic-size ice sheet.  
Cottonwood Heights Recreation Center  
7500 South 2700 East  
Cottonwood Heights, UT 84121

### **SHOWCASE EVENTS:**

All showcase events will be performed with spotlights and a show curtain at ⅓ ice. CJS, Component judging system, will be utilized for scoring as many events as possible.

### **LOCKER ROOMS AND CHANGING AREAS:**

Locker rooms and changing areas will not be available for this competition. All athletes are expected to arrive at the arena ready (costumes, hair, make-up etc.). Athletes will be provided with an area to put skates on but changing will not be permitted in these spaces.

### **U.S. Figure Skating Travel Policy:**

All travel must strictly adhere to Two-Deep Leadership requirements. An Adult Participant cannot transport a Minor Athlete one-on-one and Two-Deep Leadership requirements must be adhered to at all times during In-Program travel, by transporting at least two minors or a second Adult Participant. An Adult Participant cannot share a hotel room or other sleeping arrangement with a Minor Athlete(s). Full details of the SkateSafe® Travel Policy and any exceptions can be found starting on page 12 of the [SkateSafe® Handbook](#).

### **OFFICIAL WEBSITE & UPDATES:**

An official bulletin board will be maintained at the Registration Desk as well as on [www.chfsc.com](http://www.chfsc.com). It is the responsibility of each competitor, parent and coach to check the bulletin board frequently for any schedule changes and/or additional information. Skaters are requested to arrive 45 minutes prior to the scheduled time of their event. A tentative schedule of events will be posted prior to the competition. Skating orders and results will be available online. When available, the link to results will be posted on [www.chfsc.com](http://www.chfsc.com) as well as posted at the rink.

### **SCHEDULE**

Competitors may be scheduled on any day or time during the announced dates of the competition. The competition and practice ice schedule will be available after the close of entries. All participants will be notified via email once available. Starting orders will only be posted online at [www.chfsc.com](http://www.chfsc.com). Skaters are required to arrive at the facility ready to skate, and check-in at the registration desk 30 minutes prior to the scheduled time of their event. Skaters that are not ready and at the rink at least 20 minutes before the event are considered withdrawn. The referee may begin any competition event up to 15 minutes early on any event. Any scheduling requests will be made at the discretion of



the Chief Referee and only if received by Aug 15<sup>th</sup>.

**PRACTICE ICE:**

Practice ice selection will begin on Aug 25, for those who prepaid at registration through Entryeze. Any additional availability will be available to purchase through Entryeze on Sept 1. Practice Ice may be scheduled at any time during the competition, beginning as early as 5:30am. No refunds will be issued for those who do not appear or are late for their reserved session. No refunds will be issued if practice ice sessions do not meet your personal scheduling needs. Practice ice sessions are non-transferable. Music will not be played at any practice ice session. All practice ice will be available for purchase online through Entryeze.

**ONSITE CHECK-IN:**

Check-in will open 1 hour prior to the first event each day. The registration table will be located in the lobby of the rink. Please register promptly upon arrival.

**AWARDS:**

Awards will be provided to all competitors in Compete USA events and will be presented as a group. For IJS events, after scores are posted, time will be allowed for protest. Once the award ceremony has started, no protests can be made for that event.

**The Merribeth Anderson Award for the “Most Memorable” Dramatic Performance**

A special award for most memorable dramatic performance will be awarded by the judges after completion of all dramatic & emotional events, with time TBD and posted on [www.chfsc.com](http://www.chfsc.com). All skaters competing in a dramatic or emotional event are eligible.

**VOLUNTEER INFO:**

Volunteers are required in order to hold an event of this nature. Volunteer schedules and signups will be emailed to all participants in August 2024. We encourage all to participate in creating a successful competition by donating their time.

**PHOTO/VIDEO:**

Professional videotaping provided by Quick Silver Shots and is included in the registration fee. At the conclusion of the competition, a link will be emailed to each skater to download the professional video from each event. *No personal flash photography* is allowed in the rink area during competition. Flash photography is dangerous to the skaters! The competition committee reserves the right to remove anyone from the rink who ignores requests and warnings regarding the use of flash photography. Videotaping of practice ice or warm up periods where multiple skaters are on the ice is not allowed.

**Note, per U.S. Figure Skating policy, photographing and/or recording of anyone other than your own skater is strictly prohibited.**

**ADDITIONAL INFORMATION:**

A limited number of rooms are held at the Hyatt for Oktoberfest Skaters. Please call the hotel directly to book.

Hyatt Place Salt Lake City/Cottonwood  
3090 E 6200 S  
Salt Lake City, UT 84121  
801-890-1280

**CONTACT INFORMATION:**

[www.chfsc.com](http://www.chfsc.com)

email: cottonwoodheightsfsc@gmail.com

For questions, please contact the following individuals:

Competition Chair:	Erin Call	801-699-1357
Chief Referee:	Michael Otis	509-251-2173